



Board Meeting Minutes – 9/21/2022

**BOARD OF DIRECTORS MEETING
Oakland Arena Board Room
7000 Joe Morgan Way, Oakland, CA 94621
Wednesday; September 21, 2022
5:30 pm**

The Board of Directors meeting took place in person at the Oakland Coliseum. Out-of-Area Directors and the Public were able to join the meeting in person or via Zoom.

1. Roll Call & Approval of Agenda

A meeting was held in person and over Zoom and was called to order at 6:03 pm

Board Members Present:

Nita Kirby
Eduardo Chaidez
Robbie Yohai
Gary Lyla
Steven Hanson
Alli Chagi-Starr
Colette Lucas-Conwell
Samantha Vitti

Board Members Absent:

Eric Premack
Amy Slater
Aja Cooper
Joel Rogers

Presenting Staff Members:

Tessa Nicholas
Brian Hickey
Rachel Eisner

The agenda is approved.

2. Executive Director Update

Tessa recognizes Nita and Steven for providing great leadership as Chair and Co-Chair, respectively. We are very grateful for their many years of continued service to the Civicorps Board of Directors, and present each of them with a bouquet and embroidered jackets.

3. Public Comment

No Comments.

4. Board Chair Remarks

Nita is looking forward to making things happen for both new and ongoing board members. She is looking forward to bringing in a Development Chair, opening the Pittsburg Satellite in Contra Costa, and the remainder of FY 23. Nita thanks everyone for their support, and is excited for our bright future.

5. **Approval of Minutes**

Review and approval minutes for the meeting of August 17th, 2022.

Minutes approved with a correction being made to note that Steven Hanson was in attendance.

6. **Mission Moment**

Tessa shares the draft of the Executive Director's letter for our forthcoming Annual Report and recalls FY22 outcomes; many CM certifications earned, graduated many students, outreach to start the Pittsburg Satellite, significant funding from the City of Oakland & so much more.

Rachel shares a bit about the Annual Report and the focus of the FY22 theme: transition. evolution. acceleration. Once again it will be digital only and available to download as a PDF.

Tessa mentions Cesar Navarrete, our newest Waste Management apprentice, has almost completed his first month of work and is now out on his route. Lily Nyguen was the immediate past Waste Management apprentice, and has now become a Waste Management Teamster which opened up the position for Cesar.

Tessa mentions that the WM has been a great partnership and Yvette and JAB have been able to keep up a good rapport with that partnership. Tessa shares that this collaboration has helped us form partnerships with other partners such as EBMUD and our new Specialized Trails Crew which have helped us create elevated work for our Corpsmembers to get into full-time employment and have all been supportive.

7. **Contra Costa Satellite**

Pittsburg Satellite's target start date of Monday, October 3, 2022

Brian shares that we have hired Ty Washburn as our Conservation Site & Crew Supervisor for Pittsburg. Ty will start his first day of work on Tuesday, September 28, and the crew will start reporting on October 3rd.

Brian states that a contract with Contra Costa Water District has been signed with hopes to start the work mid-to-late October.

Tessa shares a short video tour of the Pittsburg Satellite

Tessa mentions we have been invited to make a presentation at the City of Pittsburg's City Council meeting on October 3rd or October 17th

The official Pittsburg site opening will be on October 19th at 3:30 pm.

8. **Staff and Corpsmember Update**

Nita and Tessa reference the Staffing and Corpsmember update in the board packet, including a new organizational chart.

New staff:

- Daniel Murray-Badal - Case Counselor
- Ty Washburn - Conservation Site & Crew Supervisor
- Mary Woodall- Jesuit Volunteer
- LeeAnna White - Development & Communications Specialist
- Vacant - Grants Contract Manager

Tessa shares current Q1 numbers. We are averaging around 100 Corpsmembers enrolled monthly, with everyone working. In conservation enrollment, we have continued to be around our goal of 70 and attendance has been awesome. We are getting close to capacity and discussing what contracts we have. We used to leave contract money on the table, and now we are at capacity.

Brian mentions upcoming contracts that will start soon this fall: EBRPD Specialized Trails Crew, Contra Costa Water District and a continuation of the CalTrans Active Transportation Program (ATP) contract.

9. Development Chair Resolution

Nita presents the Resolution to re-establish a Development Committee. Rachel shares how much more Development could accelerate in collaboration with leadership from a Development Committee

Approval of Resolution #2023-004; Establishing Development Advisory Committee; Approved
Nita motions for Development Advisory Committee leaders: Alli and Colette volunteer; Approved

10. Adjournment

Adjourned at 6:23 pm

Next Scheduled Board Meeting – In Person:

Wednesday, November 16, 2022; 6:00 pm
Civicorps, 101 Myrtle Street, Oakland, CA 94607