



Board Meeting Minutes – 8/17/2022

**BOARD OF DIRECTORS MEETING
101 Myrtle Street, Oakland, CA 94607
Wednesday; August 17, 2022
6:00 pm**

1. Roll Call & Approval of Agenda

The meeting was held on Zoom and in-person at 101 Myrtle and was called to order at 6:05 pm

Board Members Present:

Nita Kirby
Samantha Vitti
Eduardo Chaidez
Eric Premack
Joel Rogers
Robbie Yohai
Amy Slater
Aja Cooper

Board Members Absent:

Gary Lyla

Presenting Staff Members:

Tessa Nicholas
Brian Hickey
Rachel Eisner
Yvette Arroyo-Agredano

The agenda is approved.

2. Executive Director Update

- Tessa notes that weekly Covid-19 testing is still happening and about 20 people test a week.
- Tessa makes a shout-out to all staff and is excited to announce that we are currently serving 109 working Corps members
- The next Hiring Day is scheduled for this Tuesday 8/23 hosted by JAB and 14 are already confirmed to attend
- Tessa talks about building out the staff and CM training calendar. The big training addition this year will be OSHA-10 beginning in September.

3. Public Comment

No Comments.

4. Board Chair Remarks

Nita thanks Board Members for being present, particularly those on site. It's great to be together and we have important action items to approve this evening.

5. **Approval of Minutes**

Review and approval of meetings of May 18, 2022, and August 10, 2022.
Minutes Approved.

6. **Mission Moment**

Rachel shares Civicorps reel of FY22 highlights

7. **FY22 Year End**

- **Program Outcomes**

Yvette presented program outcomes for FY20, FY21 and FY22, noting the overarching trends of the numbers dipping in 21 and rebounding in 22. We did exceedingly well in the number of certifications earned in FY22.

Shout-outs to Conservation, Support Services, and Recycling for certifications earned by Corps members and motivating them to get certified. Certifications help boost Corp members' morale as well as get jobs with partners.

Tessa notes that we are working on defining Corps member success. This is the first year we were diligent in capturing data and are now able to review, discuss, and adjust. The goal is to be able to answer the question "How are Corp members successful in our program?"

Nita requests a note for the minutes that at the upcoming board retreat we spend time discussing retention and completion.

Sam Vitti asks if we can use a Civicorps vehicle to increase Corps members gaining their license; Tessa acknowledges that is an insurance liability though we would like to find a way for Corp members to take their driving test.

- **Development Outcomes**

Rachel discusses FY22 Development Revenue and notes that we surpassed our goal with a difference of \$175,119.

- **Financial Outcomes**

Brian mentions that financially Civicorps is in a very healthy position. Far better than we anticipated. We're ending the year with an increase in the reserve by \$685,000 with a total of 2.3 million.

7. **Board Administration**

Board discusses appointing Alli Chagi-Starr and Colette Lucas Conwell to the Board of Directors.

Amy asks about the other candidate who is being considered, Bob Hutter, and Nita mentions that he will be reconsidered in January 2023 and he is aware of this. Amy agrees that bringing on three new members now is too many.

Tessa mentions that we should recognize and maintain diversity in our Board of Directors.

- **Approval of Resolution #2023-001; Appointing Alli Chagi-Starr to Board of Directors**

After discussion, the item is moved to a vote. Vote is held and all are in favor.

- **Approval of Resolution #2023-002; Appointing Colette Lucas-Conwell to Board of Directors**

After discussion, the item is moved to a vote. Vote is held and all are in favor.

Alli Chagi-Starr and Colette Lucas Conwell are approved to join the Civicorps Board of Directors for FY23 and FY24.

8. **Contra Costa Satellite Update and Lease Agreement**

Tessa states that effective today the lease for the Contra Costa Satellite in Pittsburg has been signed. There is a job description for Crew & Site Supervisor being publicized internally and externally and staff are working on details to get the site up and running by mid-September.

At Nita's request, Tessa provides background information on the timeline of exploration getting us to this expansion to new Board Members

9. **Adjourn**

Public Session adjourned at 7:29

Next Scheduled Board Meeting – In Person:

Wednesday, September 21, 2022; 6:00pm

Civicorps, 101 Myrtle Street, Oakland, CA 94607