



Board Meeting Minutes – 8/21/2014

CIVICORPS
BOARD OF DIRECTORS MEETING
101 Myrtle Street, Oakland, CA 94607
Wednesday; August 21, 2024
5:00pm

The meeting took place at Myrtle Street.
Out-of-Area Directors and the Public were able to join the meeting in-person or via Zoom.

1. **Roll Call & Approval of Agenda**

The meeting was called to order at 5:02 pm

Board Members Present:

Nita Kirby
Alli Chagi-Starr
Colette Lucas-Conwell
Amy Slater
Bob Huttar
Eric Premack
Steve Hanson
Amy Slater
Aja Cooper
Robbie Yohai

Board Members Absent:

Samantha Vitti

Presenting Staff:

Tessa Nicholas
Brian Hickey

2. **Public Comment**

No public comment

3. **Executive Director Update**

Tessa shares an update about Partner and Community Site Visits that began in May and ran until August, stating that we have had significant participation from corporate sponsors and local government representatives, highlighting the importance of these visits for building relationships and fostering partnerships.

Visits Summary:

- May 8th - EBPRD, Miller Knox. Guests: Cal Nonprofits and Beneficial State Bank
- June 18th - EBPRD, MLK Shoreline. Guests: Matson Shipping, VSCO, The Coastal Conservancy, JP Morgan Chase. Board Members: Nita Kirby, Alli Chagi-Starr, Collette Lucas-Conwell

- July 11th -EBPRD, Del Valle Regional Park. Guests: Staff representatives from Congressman Eric Swalwell's office
- August 15th - EBPRD, Waterbird Regional Preserve in Martinez. Guests: Congressman Mark DeSaulnier, district staff from Congressman John Garamendi's office, reps from Supervisor Diane Burgis and Supervisor Candace Andersen's offices and Workforce Development Board of Contra Costa County, EBRPD's Robert Kennedy, and EBRPD Board candidate Lynda Deschambault

Rachel shares a letter from Congressman John Garamendi's office highlighting Civicorps' work in the East Bay community.

Tessa shares news about the upcoming CFO of the Year Award Dinner that will take place on September 19, with Brian as a finalist. A table for ten has been purchased with generous help from three Board Members.

4. **Board Chair Remarks**

Nita asks the board to attend Partner Site Visits to share the value of Civicorps from a board perspective.

5. **Approval of Minutes**

Review and approve minutes for the meeting of May 15, 2024

The minutes are approved.

6. **Mission Moment**

Tessa shares a slideshow from June staff gathering and the Board hears from Jacqui, one of our newest Conservation Crew Supervisors. Jacqui shares her experience with Civicorps since joining the team in March 2024. Jacqui's crew has been working with sponsor EBMUD doing fuel reduction work. Jacqui says "One reason I'm happy to be here is to share the knowledge I gained in this work and instill that knowledge to Corpsmembers"

7. **FY24 Outcomes & FY25 Goals**

Tessa shares outcomes from FY24 which includes completed activities, training, projects. Board asks for more comparison data to understand relevancy of work in relation to acres possible and/or years past.

Tessa shares top priorities for FY25

- Pittsburg Growth
 - Second Crew
 - E- Waste Service Expansion
- Conservation Program Growth
 - Arborist Crew with the City of Oakland
 - State Parks Trails Crew
 - Forestry Corps EBMUD (NBS funded, winter crew through 2030)
 - City of Oakland Grant Funded Crew Joaquin Miller Park
- Internships and Trainings Growth
 - State Parks

- State Coastal Conservancy
- Merrit College Work Experience Course
- Big Picture
 - Facilities
 - Staffing and supports
 - New pathways

8. Board Administration

- **Board involvement and FY25 priorities**
Nita leads discussion on how the board can be supportive of Civicorps' FY25 goals. Discusses possibility of forming Facilities Committee.
- **Board Member Recruitment**
The board has identified Malcolm Stanley as a potential board member and reviews Malcolm Stanley's Letter of Interest and resume. Nita has met him and Alli knows him well. He has also met with Rachel and Tessa and attended the MLK Shoreline field trip. Nita asks Bob and Aja to reach out for further discussion.
- **Board Field Trip ideas and dates**
To increase board connection and engagement with Corpsmembers, Board is encouraged to join our partner site visits, community meeting, or visiting a crew in FY25. Tessa to send events and dates following meeting.
- **Review Bylaws**
Bylaws are shared and Board is asked to give them an annual review. If areas of update are identified, please reach out to Nita or Tessa.
- **Finance Committee meeting scheduled for September 11, 2024**
Topics of discussion will include FY25 meeting schedule, FY24 close-out report, and multi-year projection.

9. IT status and Cyber Security Posture

- **Update on IT support and activities**
42 Inc transition has been going well and staff seem to be happy with support provided and they are making progress in updating systems and hardware.
- **Share Cyber Security Posture**
Information is provided to Board from 42 inc regarding current Cyber Security and future plans. Board discusses vulnerabilities and is happy with status.

10. Adjournment

The meeting adjourned at 6:39 pm

Next Scheduled Board Meeting – In Person:

Wednesday, September 18; 5:00pm
Civicorps, 101 Myrtle Street, Oakland, CA 94607