## CIVICORPS SCHOOLS POLICY ON ANNUAL FINANCIAL REPORTING

The Board of Directors directs that the following actions be taken each year to ensure appropriate public disclosure of Civicorps Schools' financial status:

- 1. Working with Civicorps' external auditors, the Chief Executive Officer and the Chief Financial Officer will submit the draft Form 990 report (and Form 990-T report, if applicable) for review by the Audit Committee as soon as possible after the end of the fiscal year, but in any event prior to filing with the Internal Revenue Service.
- 2. After review by the Audit Committee, the Chief Executive Officer will distribute a copy of Civicorps' Form 990 report (and Form 990-T report, if applicable) to the full Board prior to filing with the IRS.
- 3. The Chief Executive Officer will cause Civicorps to file an annual Form 990 report (and Form 990-T report, if applicable) that is accurate, complete, timely and in compliance with regulatory requirements by the statutory filing date, without extension to the extent possible.
- 4. The Chief Executive Officer will cause Civicorps to disclose to the general public, through its web site, the Form 990 report (and Form 990-T report, if applicable) and Civicorps' audited financial statements as soon as reasonably practicable after the reports are completed and the audited financial statements are available.
- 6. Consistent with the requirements of the Internal Revenue Code and applicable regulations, copies of Civicorps' Form 990 report (and Form 990-T report, if applicable) will be made available upon request in a timely manner, subject to the charges permitted by law, to any individuals who request it.