



Board Meeting Minutes – 11/17/21

**CIVICORPS
BOARD OF DIRECTORS MEETING
101 Myrtle Street, Oakland, CA 94607
Wednesday; November 17, 2021
6:00 pm**

1. Roll Call & Approval of Agenda

Meeting was held over Zoom and was called to order at 6:05pm

Board Members Present :

Nita Kirby
Eduardo Chaidez
Joel Rogers
Gary Lyla
Eric Premack
Aja Cooper
Amy Slater

Board Members Absent:

Robbie Yohai
Steven Hanson

Staff Members Present:

Tessa Nicholas
Brian Hickey
Rachel Eisner

Agenda is approved.

2. Executive Director Update

Tessa expresses gratitude to the Civicorps family and acknowledges the hard work the Civicorps team does on enhancing programs, giving continual support to colleagues and Corpsmembers.

Tessa also acknowledges the Opportunity Academy team and their impressive commitment to students.

3. Public Comment

No public comment.

4. Board Chair Remarks

Nita acknowledges Civicorps' successes and expresses gratitude to staff and Corpsmembers.

5. Approval of Minutes

Review and approve minutes for meeting of August 18, 2021
Minutes approved.

6. **Finance Committee Report**

Q1 Budget vs
Actual November Reforecast Q1
Development Report

Brian reports the budget vs actuals, and the surplus in the November Reforecast. The focus is to increase the Corpsmember experience. This led to stipends for required trainings on Fridays.

Nita comments that the team's done a good job on staying on the plus side of the budget. Eric congratulates the team and work Civicorps has done. Amy Slater offers congratulations to everyone.

Rachel presents the Q1 Development revenue report with all sources reporting income, predicts a strong Q2 with \$500K already in the door since September 30.

Nita congratulates the Development team, and agrees with Rachel we should revise the Board revenue projection downward to something more realistic.

Brian reports upstairs space on Myrtle is subleased, waiting to get final approval/last steps for Attitudinal Healing Connections.

7. **Programs Report**

Q1 Outcomes, updates, priorities, and Mission Moment

Tessa feels good about the goals, and feels they are on track. Civicorps is serving Corpsmembers though the numbers are lower than normal, so pushing to reconnect with our partners and make sure that we're on track to meeting goals moving forward.

Civicorps ran the first Corpsmember survey in two years with a 76% response rate. Feedback was helpful and positive with areas of improvement to dig into.

Tessa expressed that she wants to focus on tracking post-corps success: processing the idea of a successful exit. Nita asks if this is an extension of what they looked at during the board gathering. Tessa notes that they looked at goals at that time, and now they're looking at Q1 outcomes.

Amy says that it's good info and good numbers, though she wonders if we're seeing a constant downward trend in numbers and at what point are we tracking these patterns. Amy suggests we start projecting aspirational numbers.

Tessa reports not sure what is/isn't attainable but agrees that people need to push more on what's possible. Nita asks if Civicorps should do logic models for each of the programs, as a good exercise for professional development to identify where people have concerns.

Board watches video by the Corps Network, then Corpsmember Sebastian Castillo speaks on his experience working on shorebird sanctuary, talks about his future going to school, and his experiences with Civicorps.

8. **Partner Report – ACOE Opportunity Academy**

Q1 Outcomes and reflections

Dr. Tracey Burns presents Opportunity Academy’s mid-year update, with 11 graduates so far and 9 near the completion line. Graduation will be on January 27, 2022.

Nita comments that she’s happy to see the number of graduates increasing. Nita only has heard of Opportunity Academy’s positive impact. Nita asks if Opportunity Academy updates the Alameda County Board of Ed as well, and asks if this partnership is can be a model for future partnerships with other organizations.

Eric appreciates all the work done on both sides.

Dr. Tracey appreciates the partnership, and notes how she sees smiles on students’ faces.

9. **Board Recruitment & Blue Ribbon Mingler**

Plans, needs, and execution of event on January 26, 2022

Rachel explains that the event will be in West Oakland as an opportunity to open up conversation with an array of people invited that is a cross-section of the Civicorps world. This brainstorm with us will hopefully generate a list of ideas for future board members, with to thanks Nita and Steven for hashing out the details.

Amy feels we need to make sure we know what to do with guests and potential members, i.e., do we have collateral to give them, what do we do if we have more asking to be board members than space we have available, so as not to alienate people who have put themselves out.

Rachel agrees to codify the process.

10. **Follow-up on Board Gathering**

Reflections, take-aways, possible follow-up items

Nita expresses that it was a fantastic experience. Nita wants to commit to strategic planning.

Amy agrees, has list of things we need strategizing on, how to get our CMs involved in more types of pursuits broader than the traditional corps activities

Nita asks how often they can meet in person. Tessa responds that they’ll need to discuss given the COVID-19 Delta variant.

11. **Adjournment**

Meeting adjourned at 7:30 p.m.

Next Scheduled Board Meeting:

Wednesday, January 19, 2022; 6:00pm

Civicorps, 101 Myrtle Street, Oakland, CA 94607